



Privacy Statement

About the Rhode Island Workforce Registry

The Rhode Island Workforce Registry was created to serve as an online portfolio for professionals who work or plan to work with children in the early childhood years.

What data does the Registry collect?

The Rhode Island Workforce Registry collects data from you about your: Contact information, employment history, education history, professional development completion, activities, memberships, awards, references and demographic information.

Who can use the Registry?

The following types of professionals can enroll in the Rhode Island Workforce Registry:

- Any professional who works directly with children or youth in a regulated group setting;
- Any professional who provides education, training, or technical assistance to early childhood professionals;
- Any professional who plans to work directly with children or youth in a regulated group setting (e.g., college student or job-seeking); and
- Other professionals who work in, or support early childhood programs or professionals.

Note: Professionals working in all types of settings are encouraged to enroll. Examples of group settings include, but are not limited to: center-based programs, home-based programs, Head Start, public school-based early childhood and after-school programs.

Who has access to your Registry data and why?

Who may see your data	Why your information would be shared
Your current employer	To verify your educational attainment, professional credentials, certificates and professional activities.
The Rhode Island Department of Children, Youth and Families (DCYF) BrightStars The Department of Human Services (DHS) Rhode Island Department of Education (RIDE)	To support early childhood programs' participation in quality initiatives and documentation of regulatory and quality standards requirements. To verify your educational attainment, professional credentials, certificates and professional activities.
The Center for Early Learning Professionals	To verify your participation in approved professional development.
Stakeholders, policy makers, researchers	To report on workforce trends at a high-level.
Researchers with approved research projects	To provide education, employment and professional development data for research purposes.



How does the Rhode Island Workforce Registry protect my personal information?

To protect your information from unauthorized access and use, the Registry implements security protocols that comply with industry best practice standards related to information security. This includes, but is not limited to:

- Firewalls;
- Virus scanning;
- Security access control software;
- Data encryption; and
- Limitation of physical access to confidential information.

Access to the data will use generally accepted best practices for authentication and authorization.

How does the Rhode Island Workforce Registry collect my information?

Data are collected using an online interface that is only accessible with a username and password.

Data Category	Data Source
Personal Identifying Information	You (must accept Terms of Service and Privacy Policy)
Personal Contact Information	You
Demographic Information	You
Employment Information	You or Authorized Individual, such as an employer
Education Information	You or Authorized Individual, such as an employer
Professional Development Information	You or transferred from The Center for Early Learning Professionals
Activities – future release	You
Awards – future release	You
Memberships – future release	You
References – future release	You

Updates to the Privacy Statement

The Rhode Island Workforce Registry reserves the right to change the Privacy Policy without any further notice to you. All changes will be posted on the Early Care and Education Data System website at least 30 days prior to their implementation.

Last Updated: 9/1/2015, Version 1.1